



Mane Event Carriages, LLC

90 Ader Ave. Clayton, IN 46118 ♥ (317)702-4185

E-mail: maneeventcarriages@gmail.com

Event Service Contract

Thank you for choosing to ride with Mane Event Carriages, horse-drawn carriage service. We are very excited to be able to facilitate your needs. To help us better serve you, we ask that you fill out the following contract to the best of your ability. The information that you offer us will help us in providing you with the type of service that you have in mind for your event. If you need more space, please attach an additional sheet to this contract and send this back to us either by mail or email.

In order for the contract to be valid, we must receive a \$100 non-refundable deposit within 2 weeks of this contract being signed. We will send you a confirmation letter of your reservation. Any changes to the date, time or location of the event after receiving a confirmation letter must be submitted to us in writing for approval. Please, no changes to location or time within 48 hours of the event. Balance must be paid 2 weeks prior to the event date.

Client Information

Client Name: _____

Address:

City: _____ **State:** _____ **IN** _____ **Zip Code:** _____

Phone Number: _____

E-mail Address: _____

Event Information

Name of Groom (Weddings only): _____

Event Date: _____ **Type of Event:** _____

Colors of Event: _____

(Please send us an example of your colors; that way we know exactly what to look for.)

Pick-up Address: _____

City: _____ **State:** ____IN____ **Zip Code:** _____

Contact Information for Pick-up Venue: _____

Destination Address:

____Same_____

City: _____ **State:** ____IN____ **Zip Code:** _____

Contact Information for Destination Venue: _____

What time do you need the carriage to be ready? _____

Length of time that carriage will be needed: _____
hours _____

Special Requests: _____

Carriage _____

Photographer Name: _____ **Phone:** _____

Event Planner:

Name _____ **Phone:** _____

Price Quoted: _____

Payment Method (Circle one): Cash, Check, Money Order or Credit Card via Square 3.5% charge of payment will be charged. (If using a Credit Card, you must provide us with an email address so that we can send you an invoice.)

How did you hear about us? _____

Terms & Conditions

- We provide services under most weather conditions (Rain, wind, snow, heat) However, if the conditions are too severe and considered unsafe (heavy rain, lightning, etc), Mane Event Carriages, LLC reserves the right to cancel the contract. In the event of a cancellation due to unsafe conditions or weather, we will rescheduled to a different day.

* *Rain Policy:* We monitor the weather forecast prior to an event and we suggest that you do as well. If the chance of rain is 40% or more, we suggest that you have a back-up plan. This is just in case the weather is too severe to provide an enjoyable and safe ride. We will operate in light rain. We will travel to the pick-up location on the day of the event and monitor the weather a few hours prior to the carriage's start time. If conditions are not safe, we will contact you via the phone number that you have provided. In the event that you cannot be reached by phone, we will try to notify you through your venue.
- Hills, mileage, and unsafe road conditions must be agreed upon before acceptance.
- Changes in schedule must be given to Mane Event Carriages, LLC 48 hours prior to the event date and must be in writing.
- If you need to make a cancellation, please do so at least 24 hours prior to your event. Direct contact will need to be made if you plan on canceling. You must speak to someone in person. No answering machine messages will be accepted for cancellations.
- Color of the horse can be requested - but not guaranteed.
- A 15 minute grace period is allotted for both parties, for any unseen emergencies.
- Mane Event Carriages, LLC reserves the right to cancel service for circumstances beyond our control (Horse illness, equipment failure, etc). In this rare event, a full refund will be given to the client within 30 days.
- Client gives permission to use any photographs taken to be used for marketing purposes.
- To ensure our horses' safety, we ask that no birdseed/rice be used around the carriage. Please use an alternate "send off" (e.g. bubbles, flower petals). If using sparklers, guests must stand 15 feet from the horse at all times. Approval of sparklers are needed ahead of time so that the horses are prepared. No other fireworks are to be used.
- Passengers must remain seated while the carriage is in motion. Children under the age of 12 years must have a parent's permission and be accompanied by an adult before riding in the carriage.

WARNING: 34-31-5-1 Immunity from civil liability

Sec. 1. (a) Subject to section 2 of this chapter, an equine activity sponsor or equine professional is not liable for:

- i. (1) an injury to a participant; or (2) the death of a participant resulting from an inherent risk of equine activities.

I have read and agree to all of the terms listed on the contract sent to me. I understand that Mane Event Carriages, LLC is not responsible for any negligence on the part of the person(s) riding in the carriage or person(s) attending, viewing the event, inclusive of hired vendors servicing the event.

Signature: _____ **Date:** _____